**ABSENCE CODES**

**CODE REASON**

**01 Sick Leave**

**11 Sick Leave use with Certified Substitute**

**03 Extended Sick Leave with $50 deduction**

***(Classroom Teachers Only)***

**04 Professional Leave, absence without deduction**

***(ex. National Boards/Jury Duty/etc)***

**06 Personal Leave with $50 deduction**

**26 Personal Leave without deduction**

**(*On non-protected Workdays Only*)**

**07 Leave Without Pay**

**10 Parental Involvement**

**(*up to 4 hours per fiscal year for school activities)***

**20 Annual Leave**

**28 Bonus Leave**

**29 Bonus Leave 2012~2013 (Use or Loose)**

**55 Comp Time**