

ACTIVITY BUS VEHICLE REQUEST FORM

School _____ Date of Request _____

Date & Time of Pick-Up _____ Total Number of Passengers _____

Date & Time of Use _____ Number of Buses Requested _____

Date & Time of Return _____ Principal Signature _____

.....
Vehicle Issued _____ Location _____

Destination _____
.....

Vehicle Issued _____ Location _____

Destination _____
.....

Vehicle Issued _____ Location _____

Destination _____
.....

Vehicle Issued _____ Location _____

Destination _____

REMEMBER: A REQUEST FOR AN ACTIVITY BUS DOES NOT MEAN ONE IS ALWAYS AVAILABLE.

Instructions:

Only written request on the proper form will be considered. Submit one request per date to the Bus Garage, a copy will be returned with vehicle assignments and locations included (mailed, emailed or faxed).

License Requirements:

CDL Class B with a P and S endorsement.

Any/all activity bus drivers must appear on Carteret County Schools Drug and Alcohol master list.

Liability/Responsibility of an unqualified driver operating an activity bus LIES with the principal.