

Carteret County Public Schools Transportation Change Request

One form per student. Allow up to 5 business days for processing.

Please check one: ☐ New rider ☐ Add to existing stop(s) ☐ Remove from stop(s)

Student name _____ Grade _____

Student address _____ ☐ Matches PowerSchool?

City _____ ZIP Code _____

☐ Student address above is the same as an existing stop location, both AM and PM, or:

AM stop location _____ ☐ Business ☐ Sitter ☐ AM only

PM stop location _____ ☐ Business ☐ Sitter ☐ PM only

Bus driver's name _____ Bus number _____

Bus driver's email _____

PUBLIC LAWS GOVERNING PUPIL TRANSPORTATION: § 115C-244. Assignment of pupils to school buses.

*The superintendent or superintendent's designee shall assign the pupils and employees who may be transported to and from school upon the bus or buses assigned to each school and shall implement and enforce the plan developed under G.S. 115C-246. **No pupil or employee shall be permitted to ride upon any school bus to which such pupil or employee has not been so assigned by the superintendent or superintendent's designee, except by the express direction of the superintendent or superintendent's designee.***

Administrator's signature _____ Date _____

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TRANSPORTATION DEPT USE ONLY

SchCode _____ Stop # _____ Run # _____ / _____ AM Bus # _____ PM Bus # _____

Recorded in TIMS _____ Date _____