

# **PAC BOARD MEETING**

## **Monday, November 19, 2009**

Call meeting to order at 8:51 am

Members in attendance: Ms. Everett, Marsha Atwood, Wendi Andrews, Khristy Benson, Lisa Guarino, Martha Swiber and Bryson McLean

### I. WOES PAC Projects

#### a. Updates

- Secretary-Wendi: Make sure all members receive final copy of minutes
- Newsletter-Bryson: Next newsletter will be published first of January, after holidays
- Bulletin Board-Wendi: updated
- Web Page-Martha:
  - Use Marsha's email until we can add our own general email address
  - Post September and October minutes
  - Ask Cheryl if there is a way to set up email to come in anonymously
  - Add FAQ to school's main page (everyone needs to think of questions for this and email to Marsha; final list to be sent to Ms. Everett and she will have placed on webpage)
- Meet & Greet-Khristy: January 22 at 2:45, chocolate is already wrapped.
- Glossary of Terms: Need a coordinator; everyone to look for additional terms that need to be added, bring to next meeting

#### b. PAC presence:

- PTO events: Wear shirts/badges to upcoming events if we attend, put up PAC board at the events
- Meetings: has been posted on school's calendar, need to add to PAC newsletter and webpage
- PAC sponsored events:
  - Look at adding parent workshops: EOG strategy nights (Ms. Everett to talk to 4<sup>th</sup> and 5<sup>th</sup> grade teachers), internet safety, etc.
  - Toys for Tots - Martha working with Angela Padgett to coordinate setting up a collection box
  - Set a Goal for PAC to sponsor some events to attract parents: need student involvement/family activities, how will events be funded (charge a fee/business sponsorship)

- o Volunteer our time to open car doors in mornings at 7:30 (wear shirts/badges); Khristy to set up a schedule

## II. New Topics

### a. Academy:

- Lisa to research adding a manners class that would work toward a dance or some other type of function at the end of the class
- Assistant teachers may teach at the academy as long as it is not something included in the WOES curriculum; if the teacher drives a bus, they will not be able to participate; Ms. Everett to notify teachers who are interested

### b. Recognition of volunteers:

- Can't single-out individuals, would not be fair to the many individuals who volunteer
- Add a regular feature section in the PAC newsletter to recognize volunteers
- First recognition to be Mr. White, Sheriff who helps unload students every morning

## II. Curriculum - Ms. Everett

- DARE: begins in January with Officer Jeff for 5<sup>th</sup> Grade
- Officer Mitch is still offering safety talks in the classrooms
- Intensive math: every month meet for 2 hours for staff development in math; will devise ways to start Algebraic thinking beginning in Kindergarten

## III. School Activities - Ms. Everett

- H1N1 Flu shots: Bogue Sound will be first school, administering today; More than half of the school is receiving the shot/mist; Trisha is setting up a schedule; want to administer all shots in one day (a Friday); have requested 9 people to be here to administer shots (health dept. nurses/school nurses); once you have been scheduled, you cannot change type of vaccination; if child fights, will not be able to administer vaccination; vaccines will probably be given before Christmas break; hoping to be able to give 2 days notice; schedule will be sent home and parents who wish to attend will need to be here 20 minutes prior to their scheduled time
- Nutcracker November 20 for 1<sup>st</sup> and 2<sup>nd</sup> grades
- Christmas brunch:
- Educational absences: No longer accepting requests

for Disney World to be excused as an educational absence

- How to publicize Booster of Tdap shot now required for all rising 6<sup>th</sup> graders - discuss at next meeting
- Cafeteria's Table Talk Newsletter - need to review school website and post this differently so that it is seen by more parents (not easily found)

IV. PTO report - Kim Jones

a. Upcoming events

- Ben and Jerry's - December 3
- Java Post - November 23 (3-6)
- Quizno's - November 23 (3-9)
- Pizza Inn, Morehead City - December 8
- Java Post and Quizno's - December 14
- Chick-Fil-A, Morehead City - January 12
- Breakfast with Santa - December 12 (Katy Futral is chairing)
- Santa's Workshop - December 7-11 (Donna Hays is chairing)
- Spring Fling - To be scheduled

b. Laptop batteries: in process of purchasing laptop batteries to replace old batteries

c. Sally Foster: orders due tomorrow

d. Drink Pouch collection has begun and the boxes are filling up

V. Transportation - Ms. Everett

- Best Behaved Bus will begin again in January; not many behavior issues
- Problems with Coast Guard Road, Hadnot Creek, and Breezy Point - road flooding; tried to contact parents of the students affected, however there were instances where it was 7:45 before the school was aware of the problem and could begin making phone calls; affected students were excused from being tardy if they came to school within a reasonable time.

VII. Facilities/Maintenance - Ms. Everett

- Courtyard: another picnic table is being moved over to the courtyard; Girl Scouts came in and did some clean-up; would welcome some volunteers to level the existing tables and do additional clean up
- Volunteers are welcomed for school cleanup/improvement projects - need to contact Ms. Everett
- Rain Garden (front of school): Coastal Federation is bringing out more mulch and to do additional clean-up
- Leaks: 18<sup>th</sup> month with leaks at vents (when wind

blows, rain comes in vents), Ms. Everett has requested help from Dr. Novey

- Requested that each class be allowed to donate a tree to be planted in new parking lot medians, Ms. Everett approved, need to consult a nursery to determine the type of tree and get approval from Ms. Everett
- Need to add sign for carpool line to form a double line

#### VII. Policy - Ms. Everett

- Bullying: Ms. Barrett has began teaching bullying curriculum to groups of 5<sup>th</sup> grade boys (what is a bully and what to do if you are being bullied); Need to work on training teachers to discern between tattling and true need of help

#### IX. Meeting Schedule:

- The next meeting is December 17 at 8:45 am

#### Questions/Comments/Concerns:

- Ms. Patterson will return December 1<sup>st</sup>
- Local real estate company is working with the school to take care of needy families within the school (working with school counselor); can we do other projects during the year, not just Christmas
- Next Board of Education meeting is Tuesday, December 1 at 6:00 pm (no PAC presentations)
- Next Board of Education meeting with PAC presentations is January 5, 2010 at 5:00 pm and all are invited to attend

Adjourn Meeting: Meeting was adjourned at 10:55 am