

PAC BOARD MEETING

Monday, October 15, 2009

Call meeting to order at 9:05 am

Members in attendance: Ms. Everett, Marsha Atwood, Wendi Andrews, and Mac Holz

I. WOES PAC Projects

a. Updates

- Secretary-Wendi: transition is complete with the exception of computer files
- Newsletter-Bryson:
 - First Newsletter was approved, able to add information on light bulb sale
 - Next newsletter add-note to Kindergarten parents to begin using the carpool line for drop-off and for all children to exit cars quickly to keep traffic flowing in the morning
- Bulletin Board-Wendi: Photos have been updated, need to update minutes and newsletter
- Web Page-Martha:
 - Updates: Photo of board, current newsletter, need to add meeting minutes
 - Need to Setup: email link, FAQ
- Meet & Greet-Khristy: completed first meet and greet
- Glossary of Terms: Need a coordinator, need to add new terms discussed at previous meeting

b. PAC presence (wearing PAC nametags and pink shirts)

- PTO General Membership Meeting-several PAC members attended and "stood out," was able to introduce PAC to those in attendance
- Presence at events:
 - Comments by Dr. Novey at PTO meeting: "PAC is the eyes and ears for the principal", "advocates for our school," "responsible for getting the word out and in"
 - Fall Festival: set up a table with information about PAC, include suggestion/comment box and copies of the Newsletter
 - Look at adding parent workshops similar to Bogue Sound Elementary
 - Local business sponsored events-Mac is brainstorming
 - Definition of PAC: Need to have a better general description of what PAC is-Wendi
 - PAC meetings need to be added to school calendar-Ms. Everett

II. New Topics

a. Frequency of 4th and 5th Grade recess:

- o Schedule: students receive 55 minutes of PE 3 days per week and also receive 10 minutes for recess/free-time; on the 2 days without PE, students receive 15-20 minutes of recess/free-time.
- o Recess/free-time may include outside time, snack, and restroom break.
- o Students are also provided "social time" during their center work and lunch break.
- o Take 10: some teachers use this break to do some stretches, play music, etc. to provide a mental break during the day; more teachers will be encouraged to use this
- o Determination: This schedule provides the best balance for academics and recess and will remain in place

b. District in Progress: If any school in the county is placed under "improvement", the whole district is considered to be a "district in progress." There are two schools in our county undergoing improvements; the schools are placed in this category for two years; this is the second year

II. Curriculum - Ms. Everett

- AIG: The parent meeting is scheduled for Wednesday, October 21 at 5:00 pm. Ms. Fowler can be contacted with questions.
- NC Ready School: WOES is one of the first schools in our area to become a NC Ready School. Last Spring a group from WOES collected information to determine if the school had the data and documentation to meet the criteria for becoming a NC Ready School. The self-assessment was performed and a plan of action was written. Scored well in all areas. The weakest areas were: assessments (in school's improvement plan) and parent communication (looking at adding more links to the school's website). Need to put this information in our Newsletter and on school's website with a link to www.ncreadyschools.org. Suggestion was made to re-evaluate school's website to determine items that can be consolidated and cleaned up-Marsha and Martha to work on
- Universal assessments: completed for Grades 1-3, Kindergarten is putting their data into the database, 1st and 2nd Grades have received their data and Ms. Everett will be reviewing with the teachers
- COGATS: begin next week and will be completed in October

III. School Activities - Ms. Everett

- County is working with the Health Department to provide H1N1 Flu shots at the school. Information is forthcoming. Will need to determine when, type of vaccine (shot/spray), etc. Shots would be free and would be available to students only.
- New shot requirements should be posted on school's website
- Fall Festival tomorrow 4:30-7:30pm
- Bookfair begins October 16, ends October 22
- COGATS begin October 19, 2009
- Volunteer Training October 19 at 5:30 pm
- Kindergarten Parent Night October 20 at 6:00 pm
- Hearts Around the World October 22 (Encore sharing their specialties)
- AIG Meeting October 21 at 5:00 pm
- Cafeteria recognized for National FDA National Lunch Week Award on October 14 for their work during National School Lunch week last year. Sixth or seventh school in NC to win this award. October 22 will travel to Raleigh to receive the award.
- Early Release October 30
- Play-Ugly Duckling October 30
- October birthdays celebration October 23
- County Reading Association Meeting October 27
- Ms. Everett to look up school's opening date for possible future celebration—school opened in 1964
- PBS refresher for students November 2nd
- Picture make-up day November 5
- Honor Roll Assembly November 6 (8:20-3rd Grade, 9:20-4th Grade, 10:20 5th Grade)
- A+ Stars November 10
- Veteran's Day November 11-No School

IV. PTO report - Kim Jones

- Kim will send notes from meeting to Wendi to attach to minutes—see attachment A

V. Transportation - Ms. Everett

- Best Behaved Bus will begin again in January; not many behavior issues

VII. Facilities/Maintenance - Ms. Everett

- New parking lot: complete

VII. Policy - Ms. Everett

- None

IX. Meeting Schedule:

- The next meeting is November 19 at 8:45 am

Questions/Comments/Concerns:

- Ms. Patterson will return 1st or 2nd week of December
- Next School Board meeting is November 4 at 5:00 pm

Adjourn Meeting: Meeting was adjourned at 10:15 am

WOES PAC 10/19/09 Board Meeting Minutes
Attachment A PTO Minutes

White Oak Elementary General Membership Meeting
October 13, 2009 at WOES Media Center

All board members in attendance: Kim Jones, Katy Futral, Danielle Abraham, Donna Hays, Noelle Ricks, Mrs. Everett, Mrs. Barth, and Mrs. Hughes & General audience ~ 27 total

Guest speaker: Superintendent Dr. Novey

Introduction and call to order at 7pm by PTO President Kim Jones

Kim introduced PAC Board Members ~ PAC President Marsha Atwood spoke about PAC (Parent Advisory Council) and explained that it is a liaison between parents and school board.

Kim Jones shared ways that the PTO plans to make money during the 2009-2010 school year.

- A. Sally Foster, which is to begin in November
- B. PTO will continue to sell bricks
- C. Class shirts and spirit wear
- D. Box Tops
- E. UPromise
- F. Food Lion and Harris Teeter ~ link WOES to your cards online
- G. Recycling Capri Sun packs at WOES and .02 cents for each pack will go to WOES.
- H. Little Caesars
- I. Chocolate

PTO Events that are Scheduled Fundraisers

- A. Friday October 16th, Fall Festival
- B. Fairway Family Night ~ 2 nights November 9 & 10
- C. Ben & Jerry's November 19th ~ 30% of proceeds plus tips will go to WOES.
- D. Java Post November 23 ~ all day ~ WOES will get % of sales
- E. Pizza Inn MHC December 8th ~ 5-8pm
- F. Java Post December 14th ~ all day ~ WOES will get % of sales
- G. Chick-Fil-A January 12th ~ 4-8pm
- H. Breakfast with Santa ~ December 12th
- I. Santa's Workshop ~ December 7-11

J.Spring Fling
K.Donations from Families
L.Book Fair

To be scheduled: MacDaddy's, Sweet Spot, Spring DQ
Night

Kim set out the proposed budget and explained the philosophy of the 2009-2010 PTO Board, which included laptop batteries for teachers, trashcans and mulch for playgrounds. Kim explained all of the budget items. Motion to accept the budget by Kim ~ Seconded by Marsha Atwood ~ BUDGET APPROVED BY ALL IN ATTENDANCE

Kim encouraged everyone to please register your email address with the school in order to be notified of upcoming events and alerts. The PTO is trying to cut down on paper & the use of email is strongly encouraged.

Fall Festival Armbands were being sold at the General Membership Meeting for \$20. Armbands will be sold this week at school and at the ticket booth during Fall Festival.

Wildcat Academy started this week & Marsha Atwood explained what classes were being offered.

Mrs. Everett spoke about picking children up from school: For the safety of the children that are being picked up after school by a "car rider", the person picking up MUST have a yellow card with each individual child's name listed on the card ~ Effective on Monday October 19th. *Extra cards are available in the office. Guest speaker, Dr Novey, was introduced and he spoke about "doing more with less."

Kim Jones encouraged folks to sign up, volunteer, and chair for upcoming events.

Kim thanked everyone for attending & adjourned at 7:46pm.