

**CARTERET COUNTY BOARD OF EDUCATION**

**TENDER OF RESIGNATION**

\_\_\_\_\_ (Date)

I hereby tender my resignation as a \_\_\_\_\_ at \_\_\_\_\_  
(Position) (School)

to take effect at the close of the day on \_\_\_\_\_.

My reason for resigning: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_

(Mr., Mrs., Miss) \_\_\_\_\_  
(Signature)

Present Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

PLEASE PRESENT THIS FORM TO THE SUPERINTENDENT

Acknowledged by: \_\_\_\_\_  
(Superintendent's Signature) (Date)

Note: The principal or immediate supervisor should attach an evaluation form to this resignation and mail to the Superintendent's Office.