



Whom To Call When You Need Assistance

Call 252-728-4583, then ask for or dial the person's extension number, unless otherwise specified.

Extension numbers follow each name.

If you have a question about:

	Call:
Academically/Intellectually Gifted Program	Wanda Fowler(165)
Accounts Payable ..	Linda Dillon(134)/Libby McCarthy(116)
Accreditation	Wanda Fowler (165)
Adv. Placement Courses.....	Mat Bottoms (127)
Advisory Councils	Barbara Russell (113)
After-School Remediation.....	Mat Bottoms (127)
Allotment of Funds (General)	J Ipock (115)
Applications for Employment	Clara Roberson (136)
Annuities.....	Amanda Lewis (121)
Athletics.....	Athletic Director
Attendance Zones	Lloyd Willis, 728-4726
Benefits, Employee.....	Marion Brooks (124)
Board of Education.....	Barbara Russell (113)
Budgets.....	J Ipock (115)
Bus Driver Training.....	Lloyd Willis, 728-4726
Buses, (School & Activity).....	Lloyd Willis, 728-4726
Cafeterias/Child Nutrition ...	Linda Fairchild (125) or Frankie Sartin (126)
Calendar of Events	Tabbie Nance (137)
Calendar, School Year.....	Barbara Russell (113)
Career and Technical Education.....	Beth Heal (162)
Career Development	Beth Heal (162)
Child Abuse, Neglect.....	Dr. Ralph Lewis (136)
Closings & Delays.....	Website or Tabbie Nance (137)
Communicator (Newsletter)	Tabbie Nance (137)
Communications.....	Tabbie Nance (137)
Compulsory Attendance	Dr. Ralph Lewis (136)
Construction	Judson Walton, 728-6115
Counselors	Schools or Mat Bottoms (127)
Curriculum.....	Mat Bottoms (127)
Custodial Service.....	Dawn Kirk, 728-5115
Dept. of Public Instruction*	(919) 807-3300
Division of Non-Public Education*	(919) 733-4276
Driver's Education	Ann Walker, 725-2153
Dropout Prevention	Mat Bottoms (127)
Effective Teacher Training... ..	Cart. Comm.College, 222-6200
Elementary Schools	Lisa Kittrell (163)
Emergencies, Students/Staff.....	Dr. Ralph Lewis (136)
Facilities	Judson Walton, 728-6115
Employee Appreciation Cards.....	Barbara Russell (113)
English as a Second Language (ESL)... ..	Dr. Heather Dietzler (166)
EOG/EOC Testing.....	David Millush (111)
Evaluations, Teacher	Principals

Exceptional Children's Programs	Debbie Sewell (146)
Joyce Parish, Administrative Assistant,	(ext. 145)
Regi Clark, Assistant Director,	(ext. 147)
Sue Dunlap, Program Specialist,	(ext. 133)
Joanie Brand, EC Data Base Manager,	(ext. 132)
Janice Carroll, Transition Coordinator (Occupational Prog.)	(131)
Candies Tyler, Preschool Coordinator (Disability Services)	728-3316
Facility Rentals	Errol Taylor, 728-6115
Federal Title Programs.....	Dr. Heather Dietzler (166)
Fire Safety (Inspections).....	Judson Walton, 728-6115
Fiscal Matters.....	J Ipock (115) / Ann Joyner (118)
Food Services.....	Linda Fairchild (125)
Governor's School	Counselors or Wanda Fowler (165)
Graduation Requirements	Mat Bottoms (127)
Grievances, Employee	Dr. Ralph Lewis (136)
Health and Physical Education	Wanda Fowler (165)
High Schools.....	Mat Bottoms (127)
Hill Center Training.....	Lisa Kittrell (163)
Home Schools*	919-733-4276
Homebound Services	Ann Newman, 726-6022
Homeless.....	Mat Bottoms (127)
HRMS Data Manager	Carol Lewis (117)
Human Resources	Dr. Ralph Lewis (136)
Immunizations	Wanda Fowler (165)
Information, Public	Tabbie Nance (137)
Initially Licensed Teachers.....	Wanda Fowler (165)
Insurance, Employee:	
Dental/Vision	Amanda Lewis (121)
Flex. Spending Accts (Med. Reimbursement & Child Care), Cancer, Critical Illness, Disability, Intensive Care, Health, Life	Marion Brooks (124)
Insurance, Student.....	J. Ipock (115)
Instructional Technology	Millie Temple (160)
Library Media Services.....	Millie Temple (160)
Licensure.....	Maria Gregorio (129)
Maintenance.....	Judson Walton, 728-6115
Math and Science	Allison Ballou (141)
Mentor Program.....	Wanda Fowler (165)
Middle Schools	Allison Ballou (141)
More at Four Pre-K.....	Lisa Kittrell (163)
Music and Art Programs	Mat Bottoms (127)
NC WISE	Anita Willis (149)
National Teacher Exam (NTE)	Dr. Ralph Lewis (136)
News Media	Tabbie Nance (137)
Nurses	Wanda Fowler (165)
Nutrition, Child.....	Linda Fairchild (125)
OSHA Reports	Judson Walton 728-6115

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If you have a question about:Call:

Occupational School	(on WCHS campus) 726-1176
Online Courses.....	Millie Temple (160)
Payroll.....	Jo Annette Mason (119)
Performance Appraisal.....	Dr. Ralph Lewis (136)
Plant Operations.....	Judson Walton, 728-6115
Policy, Board of Education.....	Ralph Lewis (136)
Praxis Testing	Maria Gregorio (129)
Preschool:	
Disability Services (Special Needs).....	Candies Tyler 728-3316
Public School Pre-K	Lisa Kittrell (163)
Preschool Educational Diagnostician	Marilyn Lewis 728-3316
Private School.....	Dept. Non-Public Education 919-733-4276
Psychologists	Dr. Ralph Lewis (136)
Purchasing	Linda Dillon (134)
Records, Student.....	School last attended
Registration, Student	Schools
Renewal Credits.....	Maria Gregorio (129)
Resource Officers	Schools or Sheriff's Office
RTI (Responsiveness to Instruction)	Lisa Kittrell (163) or Wanda Fowler (165)
Retirement Benefits	Marion Brooks (124)
Safe Schools	Dr. Ralph Lewis (136)
Salary Information.....	Jo Annette Mason (119)
Scholarships/Loans, Teacher	Dr. Ralph Lewis (136)
School Facilities Planning	Judson Walton 728-6115
School Improvement Plans.....	Mat Bottoms (127)
Science and Math.....	Allison Ballou (141)
Senior Citizen Cards.....	Barbara Russell (113)
Sick Leave Regulations	Dr. Ralph Lewis (136)
Social Workers, School	Dr. Ralph Lewis (136)
.....	Lisa Hooks, CHS, 393-7022
.....	Jody Lewis, MCPS, 247-2448
.....	Barbara Jernigan, WCHS, 728-3316
.....	Jenny Pilcher, ECHS, 728-3514
Software License	Carolyn Ingram (161)
Special Education Programs ..	See Exceptional Children's Prog.
Staff Development.....	Mat Bottoms (127)
Student Accountability Standards	Mat Bottoms (127)
Student Teaching.....	Dr. Ralph Lewis (136)
Substitute Teacher Regulations	Dr. Ralph Lewis (136)
Summer School (high school)	Mat Bottoms (127)
Superintendent's Office	Barbara Russell (113)
Teacher Recruitment	Dr. Ralph Lewis (136)
Teaching Fellows.....	Dr. Ralph Lewis (136)
Tech Prep.....	Beth Heal (162)
Technology:	
E-rate.....	Carolyn Ingram (161)
Instructional	Millie Temple (160)
Office (Data Processing).....	Millie Temple (160)
Repairs	Harry Smith (159)
Website	Tabbie Nance (137)

Technical Support	Harry Smith (159)
Teen Court	Jillian Musa, 241-4747
Tenure	Dr. Ralph Lewis (136) or Maria Gregorio (129)
Testing	David Millush (111)
Textbook (selection)	Mat Bottoms (127)
Title I.....	Heather Dietzler (166)
Transfers- Out of District.....	Principals
Transfers-Out of Carteret County or from another county ..	Barbara Russell (113)
Transportation	Lloyd Willis, 728-4726
TIMS, Trans. Info. Mgmt.....	Etta "Mike" Nunnery, 728-4726
Travel Reimbursement, Schools	Amanda Lewis (121)
Unemployment Benefits	Marion Brooks (124)
Virtual Public Schools	Millie Temple (160)
Visual Arts Programs.....	Mat Bottoms (127)
Volunteers, School.....	Clara Roberson (136)
Warehouse Operations	Dawn Kirk, 728-5115
Website, School System*	Tabbie Nance (137)
WIA (Workforce Investment Act).....	Stan McLeod 726-7151
Workers' Compensation	Marion Brooks (124)

Schools:

Atlantic Elementary School (Pre-K-8).....	225-3961
Beaufort Elementary School (Pre-K-5).....	728-3316
Beaufort Middle School (6-8).....	728-4520
Bogue Sound Elementary School (K-5).....	393-1279
Broad Creek Middle School (6-8).....	247-3135
Croatan High School (9-12).....	393-7022
East Carteret High (9-12).....	728-3514
Harkers Island Elementary School (K-8).....	728-3755
Morehead City Elementary School (4-5).....	726-1131
Morehead City Middle School (6-8).....	726-1126
Morehead City Primary School (Pre-K-3).....	247-2448
Newport Elementary School (Pre-K-5).....	223-4201
Newport Middle School (6-8).....	223-3482
Smyrna Elementary School (Pre-K-8)	729-2301
West Carteret High School (9-12)	726-1176
White Oak Elementary School (K-5).....	393-3990

***Websites:**

Carteret County Public School System:
www.carteretcountyschools.org
 Dept. of Public Instruction: www.ncpublicschools.org
 Division of Non-Public Education (home and private schools): www.ncdnpe.org