

Exam Exemption Policy

A final exam is defined as a comprehensive test covering knowledge acquired during an entire course. An exam is an integral part of the learning process and its value and usefulness are maintained by offering students the opportunity to demonstrate their knowledge in each course. Exams are intended to assess long-term mastery and retention. The exam provisions listed below were developed to promote success for each student.

1. All classes will be administered a final exam during the scheduled exam time.
2. Exams count one-fourth (25%) of the final course grade. Exam exemptions are not available in courses with required End-of-Course tests. These include English I, Algebra I, Biology, and VoCATS.
3. Otherwise, exam exemptions are available to all students who meet specific criteria. Students earn exam exemptions in courses in which they have:
 - a) Two or fewer absences and at least an 80 average prior to the exam or
 - b) Three or fewer absences and at least a 90 average prior to the exam and,
 - c) The student may not have received an out-of-school suspension in the current semester.
4. Exam exemptions are optional. Students may take an exam for which they are eligible for exemption and the exam grade will be included in the final grade.
5. At least one day before the commencement of the final exam period of the term, the teacher will notify each student of his/her current grade in the course and whether the student qualifies for exemption. Qualifying students must notify the teacher in each class at least one day prior to the exam whether they intend to take the exam. Qualifying students are expected to continue to attend class and complete all assignments regardless of whether they opt to take the final exam.