

## PRINCIPAL'S MESSAGE

**WELCOME CHARGERS!** Whether you are a newcomer or a returning student, we want this year to be most successful. In order to be successful, as principal of Beaufort Middle School I encourage students to follow one simple plan known as the "Charger Way".

The "Charger Way" ask students to follow three basic steps:

1. Go To Class
2. Behave In Class
3. Do Your Best In Class

Students who follow this plan are allowing themselves the opportunity to experience academic success. By doing so, the Beaufort Middle School years promise to be a memorable and rewarding experience.

Challenge yourself to have a great school year. Meet the high expectations and standards we request of our students. Follow the steps in "The Charger Way" and you will have a year like no other! Best of luck to you all as we begin the journey to success.

Sincerely,  
Becky Misner, Principal

## MISSION STATEMENT

**The mission of Beaufort Middle School is to collaboratively promote high standards in a safe environment through high expectations and shared accountability.**

## SCHOOL INFORMATION

[www.carteretcountyschools.org/bms](http://www.carteretcountyschools.org/bms)

Office 728-4520 728-5568

Health/PE 504-4988

Cafeteria 728-5913

Email addresses: teacher's first name dot and last name with no spaces, plus @carteretk12.org  
example: [John.Doe@carteretk12.org](mailto:John.Doe@carteretk12.org)

## BMS MESSAGE

Middle school is a time of explorations. The staff at BMS wants you to have the best middle school experience. Our academic and exploratory teams will offer, throughout the year, many opportunities for exploration.

## STUDY SKILLS

Studying does not have to be a drag. If you get organized, you'll get more done in less time, earn better grades and have more time to spend with friends and family.

By using a little time each day to review you notes, complete homework assignments, and prepare for the next day of class, you will remember more information and avoid having to cram for tests. Your agenda planner will help you use your study time effectively. List all you're your homework assignments and check them off when they are completed.

If an assignment will take several days, like a research paper or studying for a test, break the project into smaller more manageable parts and divide them over several days. For example: if you have a math test on Friday, you might plan to study multiplying fractions on Tuesday, work on division of fractions on Wednesday and then review everything once again on Thursday. By breaking up the assignment, you will accomplish more without feeling overwhelmed.

Good organization will help you complete your homework. Plan a block of time each evening at home to complete your assignments. Make sure you pack your homework ready for school after your parents have check to make sure they are completed.

## ACADEMICS

BMS students are expected to strive for exemplary levels of academic performance. The faculty and staff of BMS will assist each student in attaining high levels of scholarship.

## REPORT CARDS

Report cards are issued six days after the end of each nine-week marking period. The information on the report card will advise the student and the parent about academic achievement during that grading period and academic growth during the year. Interim reports are released 23 days into each grading period.

### Grading Scale

A	-	100 - 93 Superior Work
B	-	92 - 85 Good Work
C	-	84 - 77 Average Work
D	-	76 - 70 Poor Work
F	-	Below 69

## AWARDS OF EXCELLENCE

Recognition and rewards are given to students for academic excellence following each nine week grading period. BMS submits the names of students who have made the Principal's List and Honor Roll to local newspapers for publication.

- **Principal's List:** No grade lower than a 93
- **Honor Roll:** No grade lower than an 85
- **The Climber's Club:** The Climber's Club recognizes students who improve their average in at least one subject by a whole letter grade. Students eligible for the Climber's Club can have no failing grades nor drop a letter grade during the nine-week grading period.

The following are awarded at the end of the year.

- **The Charger Award:** The Charger Award represents both academic and civic excellence. Students must earn a cumulative middle school course work average of 93 or higher with no nine week average in any subject lower than 85. Any assignment of out-of-school suspension or the second assignment to in-school suspension ends a student's eligibility for this award.
- **The Academic Athlete Awards:**
- **Student Scholar Athletes** complete a season with a BMS athletic team and earn

no less than a 93-grade average during the quarter of competition.

- **Team Academic Awards:** Team Academic Awards are given to an entire team if their combined grades for the marking period average no less than 90 grade points.

## PROMOTION STANDARDS

Beaufort Middle School students will be eligible for promotion to the next grade unless:

- Two subjects are failed OR
- The North Carolina promotion standards are not met.

The principal has the ultimate responsibility for placement decisions.

## ATTENDANCE

Regular and prompt attendance is essential for success at Beaufort Middle School. This is the responsibility of the student and the parent. In order to be considered in attendance the student must be present for more than half the day or in attendance at an authorized school activity (field trips, concerts, plays, exhibits, athletic events).

Valid and excusable absences from school include: illness, injury, quarantine, death in the family, medical and dental visits which can not be scheduled during non-school hours, judicial or administrative proceedings required by the court system, religious observances, immediate demands of the farm, home or occupation, and alternate education opportunities (Title 16 NCAC.0404).

Students should give a note signed by their parent or guardian stating the reason for the absence to the first period teacher **within 2 days** upon return to school. For excusable absences, the student will be allowed to make up any missed work. Tests, homework, and class work must be made up at times designated by the teacher within three school days of the student's return. Longer make up times will be granted for prolonged, excused absences.

Unexcused absences and failure to make up work in the allotted time may result in failing marks. Ten unexcused absences may lead to legal intervention.

### **TARDY**

Students are expected to be in their classrooms, ready to learn when the bell rings. Students who arrive late to school must be signed in at the office by their parents or they must bring a note signed by their parents explaining why they were tardy. In the case of one or more unexcused tardies, the following steps will apply:

1. Student issued a verbal warning
2. Warning (documented in agenda)
3. Contact parent (documented)
4. Call parent & student will be assigned to closed lunch
5. Call parent & student may be assigned one day ISS
6. Parent conference with School Social Worker and team
7. Referral to Step #4

### **ARRIVAL AND DEPARTURE**

Upon arrival to school, all students should report to the gym unless in ISS. At 7:40, students will be dismissed from the gym. Breakfast will be served in the cafeteria from 7:25-7:40. The Media Center and 7<sup>th</sup> grade lab are available in the mornings at 7:25am. Students outside their designated areas without permission will be subject to disciplinary action. If your child is in Jazz band your child needs to be in the band Tuesday, Wednesday and Thursday at 7:10am

At BMS, uninterrupted instructional time is a priority. Parents should schedule their child's appointments for after school hours to avoid interruptions. Students will not be able to leave with anyone other than their guardians or persons listed as the emergency contacts on their information sheet.

### **BEHAVIOR AT BEAUFORT MIDDLE**

Most parents and students wonder... "What happens if rules aren't followed?" During the first weeks of school, our staff will teach rules, procedures, and consequences. Please help us with

this effort by going over the policies listed below and in the Carteret County Code of Student Conduct, Section 4300, with your child.

### **GUIDELINES FOR SUCCESS**

1. Walk quietly to the right of the hall.
2. Get to school and class on time.
3. Keep agenda with you at all times at school.
4. Be in your assigned area, doing your assigned task, at the assigned time.
5. Speak with appropriate volume and manner.
6. Go to class with all materials (books, paper, pen, pencil, notebook, homework) needed for class.
7. Electronic devices and any other items such as toys, gum, candy that distract student or others will be taken. Confiscated items will need to be collected by the parents from the office. A second confiscation will result in an infraction.
8. While at school, the use of electronic devices is not permitted. Devices are to be stored in book bags or lockers in the off position.
9. Show respect for other people and their property.
10. Be respectful of all school property (furniture, walls, classroom material, computers, books, etc.).
11. Utilize correct locker procedures. (To help ensure student safety, book bags will be left in the locker during the school day.
12. Gym bags may only be carried to and from the gym.
13. Listen for and quickly follow directions given by the school staff.
14. Gum and/or candy is not allowed in school.
15. Demonstrate school pride by your actions.
16. Do your best to learn and to help others learn.
17. Keep agenda with you at all times at school.

### **Behavior That Leads to Disciplinary Action**

1. Violation of county policies: fighting, stealing, threatening, assault, tobacco/alcohol/drugs, weapons, trespassing.

2. Insubordination: Failure to listen to and follow directions given by staff members, not showing respect for others, interfering with communication between home and school, and repeatedly violating class rules.
3. Profanity/Abusive Language
4. Disruption of the learning environment: Any action that would prevent student or others from learning and keeps teachers from teaching.
5. Destruction of property: taking the property of others, writing on or mutilating desks, bulletin boards, pencil sharpeners, etc. abusing agendas, damaging books that belong to the school, a teacher, a student or the library.
6. Harassing and/or bullying.
7. Public Display of Affection (P.D.A.): Student keeps their hands and feet to themselves at all time.
8. Cheating/plagiarism

## DISCIPLINE PROCEDURES

\*Violation of team/school rules will result in an infraction. Infractions will be recorded in agenda with rule number or explanation. Infractions accumulate by semester.

### **Level 1: Closed Lunch**

\*Two infractions in one week will result in closed lunch the next day. (1 day) (Team teachers will check infractions daily.) Teachers will write the parent a note in the agenda indicating closed lunch.

### **Level II: 3 Days Closed Lunch**

\*Two infractions again will result in 3 days closed lunch. Teacher will write or call parent.

### **Level III: Team Conference**

\*Students at this level will attend a conference with the team with the parent invited.

### **Level IV: Office Referral**

\*After a student has had a Team Conference, an office referral will be made with a recommendation for 1-3 day in ISS (in school suspension). All data of offenses will be attached to the referral and taken to the office.

\*A second ISS referral will be made with a recommendation for 3-5 days.

\*After two ISS referrals a student is subject to OSS (out of school suspension).

## **In-School Suspension (ISS)**

Based on the philosophy of avoiding out-of-school suspensions, ISS provides an isolated and structured learning environment for a student experiencing behavioral problems. ISS is assigned by an administrator. The school will contact the parent by letter or phone call. Students will be given a copy of the discipline referral to share with their parents that day.

The ISS Coordinator will email teachers of a student assignment to ISS. Teachers will send class work to ISS for the student to do. Students are expected to do all class work and then read for the duration of their time in ISS. The ISS Coordinator will return all assignments to the subject teachers. Students will eat breakfast and lunch in the ISS room. The school counselor will work closely with students in ISS to help them develop a plan and strategies to prevent further disciplinary actions.

Students are to report to ISS class immediately upon arrival at school. Students need to bring all books and supplementary materials necessary for work (i.e. paper, pencils, etc.). Students are to sit in their assigned seats immediately to begin their work. There will be no communication among students during ISS. Students may not leave ISS for field trips or extracurricular activities.

## **Out-of-School Suspension**

The administration may use this step at any time they feel the situation warrants it without going through any of the above steps. It is our hope that decisions in this area will not have to be made often. Remember, as administrators our goal is to keep students in school; however students will not be allowed to disrupt the learning process or to treat any student or staff member with disrespect.

Severe infractions, such as but not limited to: extortion, sexual harassment, "bullying", severe disruption of class, theft, severe profanity, and fighting will be sent to the Principal or Assistant Principal for immediate disciplinary actions.

\*Refer to the Carteret County Schools Parent's Guide for consequences of the following offenses:

- \*Alcohol/Drugs
- \*Assault
- \*Fighting
- \*Threats
- \*Weapons
- Tobacco
- Trespassing

\*Denotes major offense with Zero Tolerance and consequences set by the Board of Education.

### Bus Behavior

**Riding the school bus is a privilege.** Our bus drivers have a tremendous responsibility to ensure all their bus riders arrive safely. We ask that you impress upon your child the importance of obeying all bus rules and behaving responsibly and respectfully. These rules apply to activity bus travel also.

### Bus rules:

1. Obey the driver at all times.
2. Board and depart the bus safely and promptly at your **assigned** stop.
3. Remain seated on your bottom in your assigned seat when the bus is in motion. (Seat assignment is the responsibility of the driver.)
4. Refrain from hanging any body part out of the window.
5. Do not throw objects in or from the bus.
6. Refrain from spitting or littering on the bus.
7. Refrain from tampering with or damaging bus equipment.
8. Do not make any unnecessary or loud noise.
9. Speak in a low tone of voice.
10. Do not speak or act in a rude, discourteous, or annoying manner or use vulgar or offensive language.
11. Refrain from eating or drinking on the bus.
12. Do not possess distracting or prohibited items on the bus.
13. Do not fight, push, shove, or trip anyone on the bus.
14. Keep the bus aisle clear at all times.

### 15. Comply with all Carteret County School Policies.

Students who fail to observe bus rules will be subject to immediate disciplinary action since their failure to do so may affect the safety of others. Drivers may assign consequences to students for more minor infractions. Any serious or repeated rule violations will be reported to an administrator. The administrator will determine if the offense warrants parental notification.

### Offenses warranting parental notification will result in:

- **First offense:** A disciplinary notice describing the incident will be sent home.
- **Second offense:** A disciplinary notice marked second offense will necessitate a parent conference before the child may ride the bus again.
- **Third offense:** A third offense letter will result in suspension of bus riding privileges for a period of time. The period will be in relation to the seriousness of the offense.
- **Severe Clause:** Any action that endangers the safety of the students and the driver will result in immediate suspension from the bus.

### CAFETERIA INFORMATION

The school cafeteria is maintained as a vital part of the school health program. To encourage good nutrition, balanced lunches and breakfasts are offered at a reasonable cost. Many students are eligible to participate in the free or reduced lunch program. Parents are encouraged to apply at the start of school.

Costs:\*

School Lunch (grades 6-8):	\$ 2.25
Reduced School Lunch:	\$ .40
School Breakfast (grades K-12):	\$ 1.00
Reduced School Breakfast:	\$ .30
Milk:	\$ .30

\*Prices are correct when this document was printed and are subject to change.

### Guidelines for Breakfast and Lunch

1. Follow directions the first time they are given.

2. Speak in a soft voice. Do not yell to anyone.
3. Do not throw food or play in food.
4. Move in an appropriate manner.
5. Clean up your space after eating.
6. You must have permission to leave the cafeteria at any time.
7. Students will not be allowed to take food or drink out of the cafeteria area.

## DRESS CODE

Beaufort Middle School students are expected to dress appropriately for school. The following items are inappropriate for school activities and will not be permitted:

- Hats or sunglasses worn inside the building, bathing suits, halter tops, tube tops, tank tops, strapless tops and dresses, clothing with profane or suggestive language or pictures, gloves, bare midriffs, clothing showing cleavage and/or several sizes too small or too big.
- Shorts and/or skirts that is shorter than the 3<sup>rd</sup> finger (when the arm is resting by your side).
- Clothing which depict alcohol, tobacco, drugs, or violent behavior.
- Gang related attire.
- Visible undergarments.
- Cleavage or bare midriffs.
- Jeans with holes above the 3rd finger tip rule.
- Pajamas or bedroom slippers.
- Pants worn below the waist.
- Off the shoulder shirts, tops or dresses

Other items may be added to this list by the principal. Any style of clothing outside the dress code that will cause unnecessary distraction or disruption from class instruction will be deemed unacceptable.

The parent of a student dressed inappropriately will be telephoned to bring the student a suitable change of clothing. The properly and will receive an unexcused absence for the missed class.

**Gym attire:** T-shirts (NO tank top), gym short of an appropriate length (3 finger tip) and tennis shoes.

## EMERGENCY SITUATIONS

Children should silently evacuate the school according to their assigned route or go to the appropriate sheltered place. Immediate compliance with directions of BMS staff is imperative.

## INCLEMENT WEATHER

Bad weather conditions or other emergencies at times make it necessary to:

1. Cancel school for the day.
2. Delay the opening of school.
3. Dismiss school during the day before the normal hour.

The decision to carry out 1 and 2 above will, usually, be made by 5:30AM. The information will be relayed to the following radio and television stations as soon as possible after the decision is reached.

<p><b>Radio Stations:</b>            WNBR (94.1FM)            WRHT (95.9FM)            Morehead            WTKF (107.3FM)            Public Radio East, 91.5 FM, &amp; 89.3 FM</p>	<p><b>Television Stations:</b>            WCTI (12) New Bern            WNCT (9) Greenville            WITN (7) Washington            Time Warner Cable TV,            Channel 10 (depending on time)  <i>Headline News</i>, Channel 49 (depending on time)</p>
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In the case of #3 above, dismissal of school before the end of the normal day, information will be relayed to the radio stations above. Parents and students are urged to listen to the radio for information about school closing when severe weather threatens. **DO NOT CALL RADIO, TV STATIONS, OR SCHOOL OFFICIALS.** Tying up phone lines may delay information getting out promptly; principals need lines open to call bus drivers.

## **INJURIES**

Minor injuries will be treated at school by the school staff. Parents or emergency contacts will be notified of more serious injuries. Parents should notify the school promptly if there is any change in contact information.

## **LOCKERS**

The homeroom teacher assigns lockers. Students will be informed of the scheduled times to use lockers. School authorities may conduct searches of lockers. Students may not display inappropriate materials in or on their lockers. Book bags should be kept in the lockers during the school day. Students will be issued locks at the beginning of the year. Lost locks must be paid for or students will not receive their report card. Private locks may not be used. The school reserves the right to cut any lock that is not a school lock.

## **MEDICATIONS**

School personnel under the following guidelines can administer prescription medicine:

1. A signed order by a physician with specific directions for administration and a form with a parent signature must be submitted to the principal or designee for each prescription. Forms are available at the school. Each school year, new forms and orders must be submitted.
2. A medication bottle with a pharmacist's label designating the patient's name, instructions, name of drug, and name of physician must be submitted to the principal or designee **BY THE PARENT. STUDENTS ARE NOT ALLOWED TO TRANSPORT PRESCRIPTION MEDICATIONS TO AND FROM SCHOOL.**
3. A record must be kept of all students receiving medication. This record must be accessible in the office.

Students in grades 6-8 under the following guidelines can keep Non-prescription medicine:

1. The principal must have a note from the parent or guardian identifying the medication and the reason for taking it.

2. Only enough medication for one dose should be kept by the student.
3. Medication must not be stored in the student's locker.
4. The principal will notify teachers of any student taking medication over an extended period of time.

## **SCHOOL FEES**

Health and accident insurance may be purchased for students from American Advantage\*. The Carteret County Board of Education does not carry health and accident insurance on its students. The following are optional:

24 Hour School Insurance:	\$68.00
School Time Insurance:	\$13.00
24 Hour Insurance w/Dental	\$75.00
PTO dues	\$ 5.00

\*Other plans may be available

All lost or damaged textbooks or library books must be paid for by the end of each school year.

## **SPORTS AND AFTER SCHOOL ACTIVITIES**

Students are encouraged to participate in co-curricular and extracurricular activities. These activities play a major role in the development of a well-rounded middle school student. Every student is encouraged to become involved in one or more of these activities. There is a high correlation between positive involvement and success in school. Students must have a current physical and insurance information in order to participate in sports.

Best behavior is expected from all BMS students attending either home or away events whether participating in the event or being a spectator. Students exhibiting poor behavior will be asked to leave the event and may be ineligible to attend future events. Any student who is out of school suspended may not attend or participate in any afterschool activity on any Carteret County school campus.

## **Co-Curricular Activities**

Student Government

Jazz Band

Envirothon  
Battle of the Books  
School PowerPoint  
Future Business Leaders of America  
National Junior Honor Society

Quiz Bowl  
TV News

suspensions after being selected as a cheerleader. If they do, it will terminate their eligibility as a cheerleader.

### **7th and 8th grade Interscholastic Sports**

Cheerleading	Track	Wrestling
Baseball	Softball	Soccer
Basketball	Volleyball	Football
Golf		

### **Dance Participation Requirements**

Dances are routinely schedule throughout the school year. It is a privilege to be able to attend. Students assigned to ISS or OSS in the period between dances are not eligible to attend. Only BMS students are allowed to attend dances. The school dress code and school behavioral expectations apply to all dance participants.

### **Sports Participation Academic Requirements**

1. Students promoted to the next grade level will be eligible to participate in the fall sports season.
2. At the end of each nine weeks grading period, a student must pass all subjects to remain eligible.
3. A student who has not passed all subjects is not eligible to try out for any sport that season. You must be eligible at the beginning of the sports season to try out. You cannot become eligible during a season.

### **Sports Participation Conduct Requirements**

1. Any assignment of out-of-school suspension or the third assignment to in-school suspension ends a student's eligibility for the sport. In addition, the student may not join another sport already in progress. Students assigned to ISS may not leave early to attend an event.
2. Students must exhibit good sportsmanship to maintain eligibility.
3. If a student quits one team they cannot participate on another team that season.
4. Since cheerleaders are chosen during the 4<sup>th</sup> nine weeks, they cannot receive out-of-school suspension or three in-school

### **Sports Participation Attendance Requirement**

Attendance at school for at least one-half of the day on the day of the game is required unless the student receives prior approval for the absence by the school's administration. A half day of school begins or ends at 11:30am.

### **TELEPHONE USE**

The telephone in the school office is reserved for school business. The office phone can only be used to contact the parents of students who are sick or who have emergencies. To protect instructional time NO messages will be delivered to students during the school day. Emergency matters will be handled through administrators. **Cell phones are not allowed to be used, heard or displayed during the school day.**

### **VISITORS**

Any person visiting our school must check into and out of the office at the front desk. All visitors are required to wear an identification badge while on campus.

### **ADDITIONAL POLICIES**

In addition to the guidelines included in this booklet, Beaufort Middle School is governed by the laws of the State of North Carolina and the policies of the Carteret County Board of Education. Copies of the Carteret County Board of Education Policy Manual are available in the school or on the county website at [www.carteretcountyschools.org](http://www.carteretcountyschools.org).

Students and parents should be aware of a number of Carteret County Board of Education policies. These have been published and will be distributed to students in all Carteret County Public Schools in 'A Parent's Guide to School Board Policies.'

### **KEYS TO SUCCESS**

Educational success is a cooperative effort between students, parents, and school staff. Each party must make a strong commitment to follow

the steps outlined in the BMS Rules and Expectations. Parents are greatly encouraged to participate in your child's middle school years by attending all of our special events and participating in the Sports Boosters and The Parent Teacher Organization. Beaufort Middle School has a strong base of parent and community support. We are always eager to expand that base. Your children will appreciate your support to their education and school activities and you will find good people with whom to share fun times.

### **IMPORTANT**

Please look at and sign your child's *Agenda* every night. Help your student organize a regular time every night for study or quiet reading and writing activities. Help them establish the habits necessary to become successful students and scholars.

You are always welcome. Please call or email ahead to set up an appointment. Teachers are eager to work with parents so please make appointments to meet with them when they are not teaching a class. If all of us; students, parents, teachers, coaches, support staff and administrators, maintain high educational and behavioral expectations and if we work together to attain those high expectations, this will be a successful and enjoyable year for everyone.

**BEAUFORT MIDDLE SCHOOL  
MEDIA CENTER POLICIES**

The BMS Media Center is to be used for **studying, reading, taking Renaissance Place quizzes, word processing, and for conducting research**. The Media Center OPENS daily at 7:15 a.m. and remains OPEN until 3:30 p.m. Monday through Thursday and until 3:00 p.m. on Fridays. The Media Center operates on a part flex/part fixed schedule with ELA classes having a set library day once every two weeks.

The checkout limit is two books per student for a circulation period of two weeks. At least one of the two books checked out must be on the student's current lexile level. Reference materials may be checked out on an as needed basis for overnight checkout only. These reference materials must be returned to the Media Center prior to the start of school the morning after checkout.

Students are responsible for the care and upkeep of library materials. Students will be expected to pay a replacement cost for books that are lost or become damaged. Presently, there are no fines or penalties for overdue materials; however, no materials will be checked out to students who have one or more items overdue.

The Media Coordinator is responsible for conducting an inventory of the resources available in the school's Media Center. To assist with the year end closure and inventory, all students must return their checked out items no later than **May 18, 2012**. \* Failure to turn in the materials by the date specified *may cause the student* loss of grade level field trip, and field day, and the student's final report card *may be held in the office* until the materials are returned or replacement costs for the lost materials have been paid.

**THANK-YOU FOR YOUR TIME.**

**REMEMBER: "READING is SUCCEEDING!"**

**Mrs. Norma Fulton, Media Coordinator**

Student's Signature: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student LAST Name :  
(please print)

Student FULL FIRST Name:  
(please print)

Student FULL Middle  
Name:  
(please print)

Grad  
Year:

NCWISE #  
(if known)

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## CARTERET COUNTY SCHOOLS STUDENT INTERNET ACCEPTABLE USE FORM

The Carteret County School System seeks to promote positive, responsible, and appropriate use of the Internet and network services that it provides. The world is increasingly using and depending on the Internet for communication, business, and educational purposes. Therefore, the Internet is a necessary tool that is used in classrooms throughout Carteret County. The Internet provides teachers and students with unique educational opportunities. The Internet is as instructionally important and more current than most textbooks. Web-based programs are used throughout Carteret County Schools to instruct and assess students' instructional objectives, providing them with specific strategies to enhance their learning. Internet-based software accompanies many textbooks. Web-based programs are used regularly to support student achievement. Many state-mandated tests are now administered exclusively on-line. Teachers are making their course information, lesson plans, and other valuable resources available to students on their class websites. Students must use the on-line public access catalog when looking for materials in the school media center.

Expectations and strategies have been implemented to assist with responsible use of the Internet and network services that are provided by Carteret County Schools. Internet content is filtered to prevent student access to inappropriate material. In addition, software is available that allows staff members to monitor the information that is being accessed by students. Continuous efforts are made to teach students how to use the Internet safely and responsibly.

An Internet Use Policy has been written to address Internet and network issues such as acceptable use, security, vandalism, and consequences for violating the acceptable use policy. Carteret County Schools Internet Use Policy (Policy EGAAC) is located in the Carteret County Student-Parent Handbook. It can also be accessed at

<http://www.carteretcountyschools.org/PolicyManual/supportservi/EGAAC.doc> (Section E).

### Parent/Guardian:

#### Part A—Internet/Network Access

Please check one of the two boxes below. If both boxes are left blank, it will be determined that you DO give the above student Internet/Network permission.

- I give the student listed above permission to use the Internet/Network for educational purposes while at school. I acknowledge and understand the guidelines established by Carteret County Schools in Policy EGAAC.
- I do NOT give the student listed above permission to use the Internet/Network for educational purposes while at school.

#### Part B—Publishing of Images/Work

Please check one of the two boxes below. If both boxes are left blank, it will be determined that you DO give the school permission to publish images/work.

- I give permission for the school to post the student's image (with limited identification), work, class rolls and team rosters on the Internet.
- I do NOT give permission for the school to post the student's image (with limited identification), work, class rolls and team rosters on the Internet.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

### Student:

Please complete this section of the Student Internet Acceptable Use Form if your parent/guardian gives you permission to use the Internet/Network for educational purposes while at school.

*I acknowledge and understand the guidelines established by Carteret County Schools in Policy EGAAC. I understand that violation of the Carteret County Schools Internet Use Policy will result in disciplinary action.*

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

## STUDENT CONTRACT

- \_\_\_ I will set high goals for myself.
- \_\_\_ I will arrive at class on time with appropriate supplies.
- \_\_\_ I will write down my assignments each day in my *Agenda*.
- \_\_\_ I will complete assignments to the best of my ability.
- \_\_\_ I will pay attention in class and ask questions when I don't understand.
- \_\_\_ I will read 10 pages a day in a book of my choice.
- \_\_\_ I will prepare adequately for test.
- \_\_\_ I will exhibit appropriate behavior and attitude for a successful learning environment.
- \_\_\_ I will make up work responsibly when I miss class.
- \_\_\_ I will treat BMS students and staff with respect.

Signed \_\_\_\_\_  
Student Signature and Date

## STAFF CONTRACT

- \_\_\_ We will provide instruction from the North Carolina Standard Course of Study.
- \_\_\_ We will work to help every student understand the curriculum.
- \_\_\_ We will work to provide a safe environment.
- \_\_\_ We will offer a variety of learning experiences daily.
- \_\_\_ We will provide academic assistance to students who need extra help.
- \_\_\_ We will communicate with parents about student progress.
- \_\_\_ We will treat parents and students with respect.

Signed \_\_\_\_\_  
Team Leader Signature and Date

## PARENT CONTRACT

- \_\_\_ I will encourage my child to do her or his best and not to "Just get by."
- \_\_\_ I will provide my child with suitable study conditions and materials.
- \_\_\_ I will reserve quiet television free homework time daily.
- \_\_\_ I will show interest in my child's education by discussing schoolwork and by checking my child's *Agenda* and teachers' website.
- \_\_\_ I will attend school functions, participate in PTO, and volunteer when asked.
- \_\_\_ I will make sure my child has adequate rest and nutrition.
- \_\_\_ I will encourage my child to show respect by being a good role model.
- \_\_\_ I will ensure that my child is in school during designated hours except in case of excused absences.
- \_\_\_ I will see that makeup work is completed within the three-day time limit.

Signed \_\_\_\_\_  
Parent Signature and Date